

# SOCIAL SCIENCES CAREER READINESS AND INTERNSHIP PROGRAM (SSCRIP) Spring 2024

## Syllabus

### Workshop Sessions

- **Time:** Every Tuesday from 4pm-5:30pm , January 23- February 13, 2024  
We will begin promptly at 4pm
- **Place:** Berkeley Career Engagement, 2440 Bancroft Way ( Blue Room)  
Cal1 ID is required for entry into the building.

### One on one coaching:

Students can sign up with Berkeley Career Engagement for up to one hour of individualized coaching at any time after January 23, 2024, and before March 1, 2024.

### Policies

- Students participating in SSCRIP are required to attend all four workshops, complete all assignments, and be active participants in all aspects of the program.
- Students who miss more than one session will not be eligible to apply for a paid summer internship.

## Workshop Schedule

### Week 1 (Jan 23, 2024)

#### A. Welcome

Dean Raka Ray, Social Sciences Division

#### B. Overview of SSCRIP: Program vision, goals, and expectations

Associate Dean Khatharya Um and Special Assistant Dr. Alan Karras

#### C. Presentation and facilitated discussion (30 minutes)

Lily Ritchie, Berkeley Career Engagement

- *How to translate your academic skills and experiences for the workplace*
- *What does it take to succeed professionally?*

#### D. Take home assignment: Draft or refine your resume

E. Alumni Panel: *“On The Importance Of Being Career Ready” and “Social Sciences And The Global Job Market”* (45 minutes)

Speakers:

Andy Barkett

Phillip Hyun

Britt Sellin

Topics:

- *What are your career options as a Social Science major?*
- *What are the skillsets that employers are currently looking for?*
- *Things that alumni wish they had known or done during their undergraduate years to prepare them for post-graduation*
- *Some things that students can do now to prepare themselves*

Q&A

F. Wrap-up of Workshop 1

**Week 2 (Jan 30, 2024)**

**Resume Writing**

A. Training Workshop

Emily Nahem- Berkeley Career Engagement (1 hr.)

- Presentation
  - *What is a résumé or cv; what should go into it; how to craft it*
- Workshop sample draft résumés from student assignments

B. Take home assignment: Draft a cover letter

C. Alumna Speaker: (30 minutes including Q&A)

Becca Russell, Chief of People and Opportunity Development, Torani Co.

*“What do employers look for in a résumé?”*

D. Wrap up of Workshop 2

**Week 3 (Feb 6, 2024)**

**Cover letter and the art of interviewing**

A. Training workshop

Kelly Li- Berkeley Career Engagement (45 minutes)

- Presentation
  - *What is a cover letter; what should go into it; how to craft it*
  - *How to prepare for a successful interview*
- Group exercise (45 minutes)
  - Workshop sample cover letters
  - Sample mock interview (if time permits)

## B. Wrap-up of Workshop 3

### Week 4 (Feb 13, 2024)

#### Internship

##### A. Panel Presentation

##### Speakers:

Sandra Bass                    -Public Service Center, UC Berkeley  
Giovanna Giua                - Absolute Internship

##### Topics

- *How to find an internship*
- *How to prepare for an internship*

## B. Wrap up of Workshop 4

## C. Social mixer

\*\*\*\*\*

### **SPEAKER BIOS**

**Andy Barkett** is the Chief Technology Officer for Korbit Technologies, an AI education platform. He is also an investor and advisor to several tech startups in areas from data science consulting to advertising to entertainment. He was previously Chief Technology Officer for REX Homes. From 2013 to 2015, Andy served as the inaugural Chief Technology Officer for the Republican National Committee. He earned a Bachelor of Arts in Political Economy from the University of California, Berkeley and now co-chairs the program's Alumni Advisory Board.

**Sandra Bass** is Executive Director & Senior Associate Dean of the Public Service Center at UC Berkeley. She was Assistant Professor of Criminology and Political Science at the University of Maryland, College Park, before joining the David and Lucile Packard Foundation in 2002 where she led the Foundation's girl's education, women's leadership, and reproductive health program in Sub-Saharan Africa, and later served as Executive Director of Teach With Africa. She currently serves on various boards and committees including Movement Strategy, UC Berkeley Chancellor's Community Partnership Fund. She also formerly served on the Boards of the African Grantmakers Affinity Group, Multiplying Good, the Haas Center for Public Service at Stanford, Eastpoint Peace Academy and is a former Board Chair of the Ella Baker Center for Human Rights. She was a "Wise Head" reviewer for the MacArthur Foundation 100 and change competition, Sandra holds a BA from San Jose State University, and an MA and PhD from UC Berkeley, all in political science.

**Giovanna (GG) Giua** works as an Enrollment Coordinator for Absolute Internship in Barcelona, Spain. Originally from New York, GG has a strong passion for diversity and international education having grown up in a multilingual and multicultural family. She has served as the onsite program coordinator in Singapore, the program lead in Tokyo, Japan and has taught English as a second language in Italy. She earned a Bachelor's degree in International Relations and Affairs from SUNY Geneseo in New York and a Master's degree in Politics, Philosophy and Economics from Università degli Studi di Bari in Italy.

**Phillip Hyun** is the CEO of Gamevice and the Vice Chairman of Gen.G esports, and will be joining the newly formed Overwatch League as the franchise owner of Seoul. With a focus on technology transformation and relationship building, Phillip has led world-class technology organizations whose innovations have resulted in multiple acquisitions over the past 15 years. He has a background in software, networking and architecture and digital media, and has innovated platforms for social media, sports and mobile gaming companies in the U.S. and China. He uses this variety of this experience as an advisor to many startups, large enterprises, and private equity firms in a wide range of industries to help them best leverage technology. He earned a Bachelor of Arts in Cognitive Science / Artificial Intelligence from the University of California, Berkeley.

**Becca Russell** is Chief of People and Opportunity Development at Torani Co., reporting to CEO, with demonstrated success in the creation and implementation of Global People strategies which address complex business issues. Inimitable ability to identify trends in organizations and apply data to drive significant business results. Unparalleled capability to develop cohesive teams who take things from idea to scale in startup organizations as well as mature business environments with shifting priorities. Masterfully skilled in leading company transformations through expertise in simultaneously formulating the vision, while coordinating all operational requirements.

**Britt Sellin** is co-chair of the UC Berkeley Women in Leadership Circle on the Peninsula. She graduated UC Berkeley with a degree in Psychology and went on to lead HR at Sun Microsystems Incorporated, VMWare, and (most recently) Cloudera. Britt is currently an executive advisor at BetterUp, where she advises and consults other HR executives. Britt is passionate about helping students be prepared for the workforce and is especially passionate about helping first gen students. She has led the UC Berkeley Women in Leadership Circle First Gen Student Mentorship Circle before becoming co-chair for the Circle.